## HOW TO ENROL



## **OPEN ENROLLMENT 2024**

August 12th - August 23rd

**ATTENTION Beloit USD Employees:** Your Open Enrollment is coming up and we want to make sure everyone gets a chance to meet with a benefit counselor! Benefit Counselors are non- commissioned experts that will be ONSITE during Open Enrollment to explain all your benefits and changes being made this year!

 To guarantee a meeting with a counselor you MUST set an appointment before August 7th

## **How to Schedule Appointment:**

- 1. Visit your portal follow instructions below to visit your benefits portal.
- Schedule your appointment- find the link on the benefits portal home page to schedule your benefit counselor appointment
- 3. Ask Questions! Give us a call if you have any questions or need help setting up an appointment. (833) 810-0681



## **Visit your Portal Today!**

You will need to access your portal at https://account.mybenefitsportal.com/usd273beloit/ to schedule an appointment with your benefit counselor!